

## **Dartford Music School Terms and Conditions** **(Revised June 1<sup>st</sup> 2016)**

### **Tuition**

Tuition consists of 30 lessons during a full academic year. Should we fall short of this guaranteed minimum through teacher absence, we will make a pro-rata refund or credit in respect of the shortfall normally at the end of the academic year.

Instrumental lessons take place during school hours on a weekly rotation for minimum disruption of learning in the class. In years 11 and 13, when a student is taking GCSE or IB/ A level examinations, it is possible to arrange lessons at fixed times during lunch, break or after school hours.

### **Payment**

We request full payment prior to the commencement of lessons. You are entering into an on-going Agreement for tuition with DGS and the Mick Jagger Centre. Details of payment arrangements will be included with your invoice. We accept payment by cheque, cash, credit/debit card or directly to bank via on-line payment. If you do not make a payment by the date shown on your invoice we will regard this as a breach of the Agreement and the lessons will be suspended. If you have any difficulty in paying, or wish to discuss payment by instalments, please contact us.

**A student can withdraw from lessons at the end of a term. Advance written notice of withdrawal** (an email or fax is acceptable) must be sent to The Mick Jagger Centre, Shepherds Lane, Dartford, DA1 2JZ, **one month prior to the end of that term.**

For the purpose of this agreement "Term" refers to one of the following periods:  
September to December, January to April, April to July (dates may vary)

**We are unable to offer refunds or credits for lessons missed by the student, except on submission of a medical certificate for lessons to be held in the future. For refund or credit to be given, students should give 4 weeks advance notice of absence.**

Music at Dartford reserves the right to review these terms from time to time, normally at the end of an academic year. You will have the option to accept the revised terms or withdraw from lessons if we change our terms. If we advise you of any material change to these terms to your detriment without giving you sufficient notice to enable you to withdraw from the Agreement by the specified date, you will not be required to pay a fee in lieu of notice in respect of the following term.

### **Child Protection**

The Mick Jagger Centre and DGS acts responsibly with regard to Child Protection and all staff are checked through the DBS process.

### **Data Protection**

I understand and agree that The Mick Jagger Centre processes the personal data provided by me on this application form and that this information is retained and stored by them. This agreement is governed by English Law. By making payment I agree to accept the above Terms and Conditions.

**To be retained by the applicant.**